



## QUALITY SYSTEM STANDARDS & PROCEDURES

**DOCUMENT TITLE:** Control and Verification of DS Material from Suppliers

**WI-4.6-11  
REV A**

**DOCUMENT OWNER TITLE: SR. QUALITY SUPPLIER ENGINEER**

### 1. PURPOSE

This document outlines the procedure for gaining visibility, control and verifying conformance of parts that are shipped directly from selected Autosplice suppliers to the customer.

### 2. SCOPE

Applies to all suppliers who have been authorized to package and ship component parts directly to customers without passing through the Autosplice inventory.

### 3. REFERENCED DOCUMENTS

QM-003 Supplier Quality Requirements Manual  
QP-014 Temporary Deviation

### 4. RESPONSIBILITIES

Selected suppliers are responsible for delivering the required data and appropriate witness pieces to Autosplice. The Autosplice Supplier Quality and Receiving Inspection departments are responsible for reviewing the supplied data and samples and maintaining historical files to ensure continued conformance to contract requirements.

### 5. PROCEDURE

- 5.1. Suppliers are selected relative to their ability to provide parts with quality characteristics equal to parts produced in house. In addition, the selection is based on the economic feasibility of shipping directly from the suppliers' location. Suppliers must agree to package parts in Autosplice packaging and supply documented evidence of compliance to Autosplice quality standards through strict adherence to approved control plans.
- 5.2. Upper management, in conjunction with purchasing and supplier quality, makes the selections. Suppliers authorized to ship direct are identified on the Approved Suppliers List.
- 5.3. Parts manufactured for direct shipment shall have a control plan established by the supplier. This control plan shall be submitted to and approved by Autosplice. Control plans for part families are acceptable.
- 5.4. Data is required from each manufacturing lot. This data shall include final mechanical inspection results, raw material certifications and plating certifications (if applicable). The data may be provided on supplier specific forms in lieu of Autosplice forms. When SPC data is required by contract, copies of the SPC data shall be included.
- 5.5. Witness samples shall be required from each manufacturing lot. Samples shall consist of 2 to 5 parts from the lot identified with the Autosplice part number, current purchase



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order number, quantity in the manufacturing lot and, if known, the customer(s) that the product is intended for.

- 5.6. Data package and witness samples shall be addressed to Supplier Quality, Autosplice, Inc. 10121 Barnes Canyon Rd. San Diego, CA 92121.
- 5.7. Deviations to this procedure must be authorized in advance through the use of the standard Temporary Deviation form **93-0087** as defined in **QP-014** for internal requests and **QM-003** for supplier requests.
- 5.8. When the customer identifies discrepant material it is returned directly to the supplier. The supplier notifies Autosplice of the return and Autosplice in-house procedures for returned material are implemented.

### 6. QUALITY RECORDS

Identification	Location	Access	Filing	Retention	Disposition
Sample package	Receiving Inspection	General	By Part Number	1 year	Destroy